

# Information Linkages and Capacity Building

Program Guidelines 2019–20 to 2021–22

Easy English version

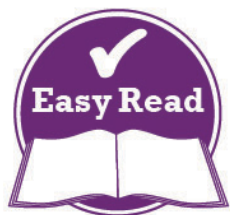


## How to use this document



The National Disability Insurance Agency (NDIA) wrote this document.

When you see the words 'we' or 'us', it means the NDIA.



This document is written in an easy to read way. We use pictures to explain some ideas.



You can ask for help to read this document. A friend, family member or support person may be able to help you.



Some words are written in **bold**.

We explain what these words mean at the back of this document.

There is a list of these words on page 27.



This Easy English document is a **summary** of another document – it gives you the most important information.

You can find the other document on our website at:



[www.ndis.gov.au/community/grants/current-and-future-grant-rounds](http://www.ndis.gov.au/community/grants/current-and-future-grant-rounds)

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## What are these guidelines about?



The Community Inclusion and Capacity Development (CICD) Program is part of the National Disability Insurance Scheme (NDIS).



The CICD Program was set up to fund the Information Linkages and Capacity Building part of the NDIS.

We usually call it ILC.



ILC is about building the **capacity** of people with disability.



Your capacity is:

- your ability to do something
- the skills you have
- knowing the right people.



ILC is also about developing ways for people with disability to take part in their community.





These guidelines explain how ILC works.



ILC is a **grant** program.

A grant is money from the government for important work that can help others.



An ILC project uses grant money from the NDIS to start and run the project.



ILC helps to make sure people with disability who can't take part in the NDIS can still live in a community that is:

- **inclusive**
- **accessible.**



If something is inclusive, everyone can take part.



If something is accessible, everyone can use it.

This might be:

- a place or a building
- transport
- a service
- information
- a website.

## What are the goals of ILC?

The plan for ILC is to find more ways for people with disability to:



- connect with other people



- take part in the community.

We have set 2 main goals for ILC:



- **capability** – people with disability can achieve their goals



- **opportunity** – people with disability are included in all aspects of community life.

## What types of programs are ILC grants for?



We have 4 ILC programs that we will offer grants for:

- Individual Capacity Building Program
- National Information Program
- Economic and Community Participation Program
- Mainstream Capacity Building Program.

We explain each program in detail on the following pages.

### Individual Capacity Building Program



This program supports:

- people with disability
- families
- carers.





It helps these people grow their:

- knowledge
- skills
- confidence.



They will be able to:

- set goals
- reach their goals.

It also helps these people find and use:



- peer support – support from other people who are like you



- mentoring – someone guides you, so you can do well



- skill building – you learn how to do new things and can do them on your own.

## National Information Program



This program supports:

- people with disability
- families
- carers.

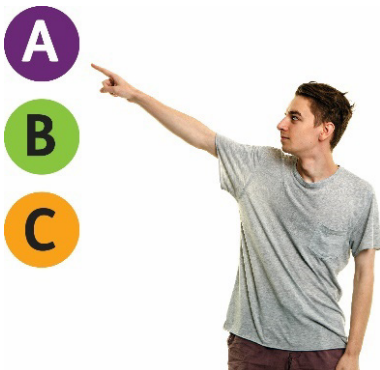


It makes sure these people can get information that links them to supports and services in their community.



It makes sure the information is:

- up to date
- right for the people who need it.



This program will help these people find out more so they can make better:

- choices
- decisions.

## Economic and Community Participation Program

This program connects people with disability to:



- activities they can do



- jobs and work



- supports in their community.

This program supports communities, businesses and employers to:



- be more inclusive



- listen to what people really need.

## Mainstream Capacity Building Program



This program supports mainstream services to be:

- accessible
- inclusive.



It helps mainstream services build skills and knowledge so they can meet the needs of people with disability.

## How are other programs funded?



Local Area Coordination (LAC) is part of ILC.



LAC is funded through our Partners in the Community Program.



LAC connects people with disability with ILC projects in their area.



**Early Childhood Early Intervention (ECEI)** is funded through our Partners in the Community Program too.



ECEI is support for:



- children with disability while they are still very young



- families and carers.

ECEI partners:



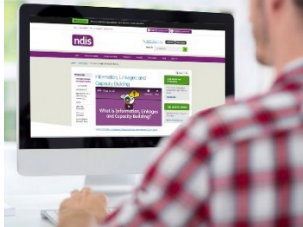
- connect people with information and services they need



- help children and families build their capacity.

## How do you find out about grants?

When grants are available for ILC programs we will advertise them:



- on the NDIS website

[www.ndis.gov.au](http://www.ndis.gov.au)



- in newspapers



- through other sources such as:

- Grant Connect

[www.grants.gov.au/](http://www.grants.gov.au/)

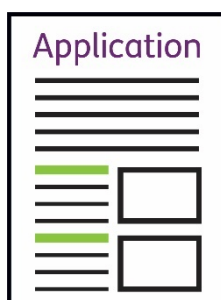
- the Community Grants Hub.

[www.communitygrants.gov.au/](http://www.communitygrants.gov.au/)

You can visit our website and join our email list.



[www.ndis.gov.au/community/information-linkages-and-capacity-building-ilc](http://www.ndis.gov.au/community/information-linkages-and-capacity-building-ilc)



We will explain how you can get an Application Pack.



We will also share the Grant Opportunity Guidelines.

The Grant Opportunity Guidelines explain:



- which ILC program the grants are for



- what the grant money can be used for



- who can apply for a grant



- what you need to tell us when you apply



- how long the grants last



- how much the grants are worth



- the rules about how to apply for grants

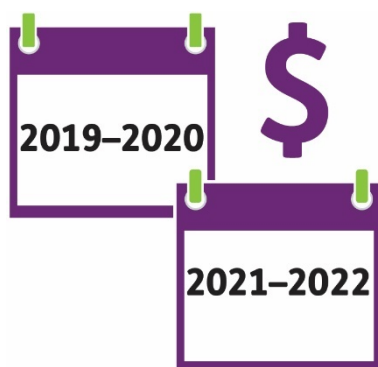


- the rules about what you must do if you get a grant.

## How much grant money is there?

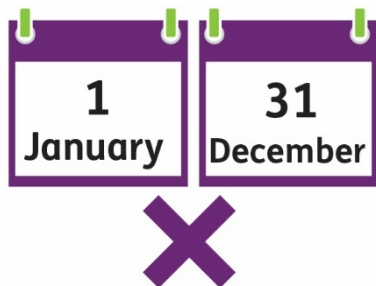


There is over \$398,000,000 in grants available.



The grants will be available from the 2019–2020 Financial Year through to the 2021–2022 Financial Year.

A financial year is different to a calendar year.



The financial year doesn't go from 1 January to 31 December.



The financial year goes from 1 July to 30 June.



**\$131,436,000**



There will be \$131,436,000 available in the 2019–2020 Financial Year.

**\$132,572,000**



There will be \$132,572,000 available in the 2020–2021 Financial Year.

**\$134,295,000**



There will be \$134,295,000 available in the 2021–2022 Financial Year.

## How do we choose who we give grants to?



We give grants to projects that will help us achieve the goals of the ILC program.



We don't have to give grants to every project.



Applications for grants need to meet our **selection criteria**.

These are the things your application must include.

The selection criteria for ILC grants are:



- Need and suitability – why people need your project and how it fits in with the grant round



- Outcomes focussed – the results your project will get



- Organisational capacity – how your organisation will deliver the project



- Sustainability – how you will make sure your project will be helpful for a long time



- Reach – which parts of Australia you will reach when you do your project.



We will choose which criteria we include in each grant round.

We can use some, or all, of the criteria.



We will read your answers carefully.



We won't give your application a chance if it doesn't meet each of the selection criteria for that grant round.



We need to know that your project is a good way for us to spend the grant money.

We will think about:



- how much you have asked for



- if your project offers good value for money.

## How do we know if we're being fair?



We need to be fair when we choose who we give grants to.



People need to know:

- how the grant process works
- why we make the decisions we make.



We must show that we have **integrity** – we have strong values.





We must protect people's private information.



We must make sure we follow all the rules and laws that apply.



We will give everyone the same information.

## How do we check if the ILC program works well?



We need to know if the ILC program works well.



The ILC program can have an effect on how well the NDIS is working.

We must:



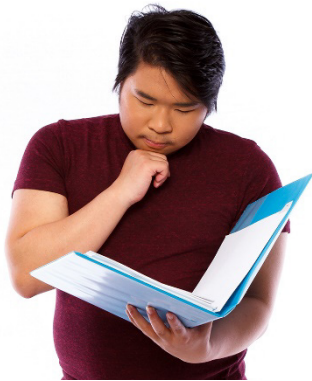
- watch over the ILC program to make sure it works well



- check the ILC program carefully to see if there are ways we can make it better.



People we give grants to need to help us work out if the ILC program is working well.



They need to check their projects carefully too.

We need to write reports about:



- how well things are working



- if we are reaching our goals.

## Word list



### Accessible

If something is accessible, everyone can use it.

This might be:

- a place or a building
- transport
- a service
- information
- a website.



### Capability

People with disability can achieve their goals.



### Capacity

Your capacity is:

- your ability to do something
- the skills you have knowing the right people.



## Early Childhood Early Intervention (ECEI)

ECEI is support for children with disability while they are still very young.



## Grant

A grant is money from the government for important work that can help others



## Inclusive

If something is inclusive, everyone can take part.



## Integrity

We have strong values.

## Mainstream services



Mainstream services are services in the community for everyone to use, such as:

- transport
- health
- education.



## Opportunity

People with disability are included in all aspects of community life.



## Selection criteria

The things your ILC grant application must include.



## Summary

A summary gives you the most important information.



## More information

For more information about this document,  
please contact us.



[www.ndis.gov.au](http://www.ndis.gov.au)



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TIS National 131 450



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Speak and Listen – 1800 555 727



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