

DEED OF INCLUSION

Parties

New Customer

Name National Disability Insurance Agency

ABN 25 617 475 104

Address: Level 1, 43-45 Brougham Street, Geelong, VIC 3220

FOI Act s. 47F

Fax na

FOI Act s. 47F

Customer's Representative

FOI Act s. 47F

Panel Member

Name Effective People Pty Ltd

ABN/ACN/ARBN 79 063 100 201

Address Level 1, 17 Trenerry Street, Weston, ACT 2611

FOI Act s. 47F

Fax na

FOI Act s. 47F

Panel Member's Representative

FOI Act s. 47F

Recitals

A - By the Defence Professional Services Standing Offer Panel Deed, dated 26th March 2015, the Department of Defence (**Lead Customer**), as the authorised contracting authority, appointed the Panel Member to provide the Services to the Lead Customer.

B - The Defence Professional Services Standing Offer Panel Deed [2071251] enables other specified departments or agencies of the Commonwealth to enter into a deed of standing offer on the same terms as the Defence Professional Services Standing Offer Panel Deed for the purpose of enabling those departments or agencies of the Commonwealth to receive Services from the Panel Member by executing a deed in the form of this Deed of Inclusion.

C - The New Customer wishes to acquire and the Panel Member has agreed to supply such Services from the Panel Member as it requires from time to time in accordance with the terms of the Defence Professional Services Standing Offer Panel Deed and this Deed of Inclusion.

1 Notice of Inclusion

The parties agree that, in accordance with clause 8.14 of the Defence Professional Services Standing Offer Panel Deed, this Deed of Inclusion creates an agreement between the New Customer and the Panel Member that incorporates:

- (a) all terms of the Defence Professional Services Standing Offer Panel Deed other than those schedules that are specific to the Lead Customer as if those provisions were set out in full in this Deed of Inclusion; and
- (b) the Specific Customer Requirements set out in this Deed of Inclusion.

2 New Customer's Representative

The Customer's Representative is the person for the time-being holding, occupying or

performing the duties of Senior Recruitment Officer.

3 Specified Personnel

FOI Act s. 47F [Redacted] Branch Manager, People and Culture Operations
[Redacted] - Director, Recruitment
[Redacted] Senior Recruitment Officer

4 Confidential Information of the Panel Member

Item Period of Confidentiality

nil

5 New Customer's Address for Notices Physical address

Postal address GPO Box 700, Canberra, ACT 2601

FOI Act s. 47F [Redacted]

Facsimile nil

6 Panel Member's Address for Notices

Physical address Level 1, 17 Trenerry Street, Weston, ACT 2611

Postal address as above

[Redacted]
Facsimile nil

7 Issuing Orders

#Option 1# There are no Specific Customer Requirements relating to issuing Orders.

8 Invoices

#Option 1# All invoices are to be sent directly to invoices@ndis.gov.au

9 Payments

#Option 1# NDIA's payment terms are 30 days from date of invoice.

10 Reporting requirements

#Option 1# There are no Specific Customer Requirements in relation to reporting.

11 Performance measurement

#Option 1# There are no specified performance measurement methods.

#Option 2# [Insert New Customer specific performance measurement requirements]

12 Security requirements

#Option 1# There are no Specific Customer Requirements in relation to security.

Deed of Inclusion Signing Page

Executed as a deed

Dated: 26 March 2015

New Customer

SIGNED, SEALED AND DELIVERED by

FOI Act s. 47F

MARK SWEENEY

BRANCH MANAGER, PEOPLE & CULTURE OPERATIONS – NDIA

26 March 2015

who is authorised to execute this deed on behalf of the Commonwealth of Australia represented by

NATIONAL DISABILITY INSURANCE AGENCY

in the presence of:

FOI Act s. 47F

SENIOR RECRUITMENT OFFICER, PEOPLE AND CULTURE – NDIA

26 March 2015

Panel Member

EXECUTED by

EFFECTIVE PEOPLE

in accordance with section 127(1) of the Corporations Act 2001 (Cwlth) by authority of its directors:

FOI Act s. 47F

GARY HANSON

DIRECTOR

26th March 2015

*delete whichever is not applicable

