



Tara LAC Induction Video

Tara:

Hi, my name is Tara and I'm a local area coordinator for Latrobe Community Health Service. I've been doing this role for approximately two years and I love my job and I am passionate about making a difference in people's lives.

The role of a local area coordinator is to assist people with disabilities with information and to access the NDIS to ensure that they are living a fulfilling life, to empower them to feel strong and to feel well connected within their local community.

We offer our participants choice and control over appropriate services and supports within their current NDIS plan. This will assist them to work towards achieving their goals by funding appropriate services and supports within their current NDIS plan.

We develop a plan that assists people with disabilities to build their capacity by adding appropriate services and supports into their plan. These supports may include education, social participation, employment, health and wellbeing, living arrangements.

With regard to people that have not met access, we provide information, linkages, capacity building supports to assist them to integrate into their local community. This encourages a more inclusive society within our culture.

When building a plan, I apply decision-making from section 34 of the NDIS to ensure that a participant has a plan specifically tailored around the services and supports that they require. Once the plan is submitted to the Agency, I will have a plan alignment meeting with the delegate prior to the plan being approved. We will discuss the barriers and functional limitations with regard to the services and supports we are looking at funding within the plan.

Once the plan is approved and reassigned back to me, I will contact my participant and book in a suitable time for an implementation meeting. Within that meeting, I assist my participants to engage and link in to various services and supports of their choice.

Throughout the plan period, I am continuously monitoring our participants' plans, conferring if they need assistance with linking in to any service providers and making sure that they are utilising their current plan.

To ensure that we are working within the parameters of our role, it is important to stay up to date with changes to services and NDIS legislation.

I refer to the intranet daily, read bulletins and keep up to date with changes to the standard operating procedures. This ensures that I am adhering to NDIS protocols and procedures. I do not print these documents off mainly because these changes happen often. Because of this, it is essential for me to read live documents and keep an eye out for updates.

Congratulations on completing your induction. I hope, like myself, you love coming to work each day and seeing the difference that we can make for a participant's life in helping them building their capacity to achieve their goals. There is no greater feeling than that. Enjoy your new role at the NDIA.