

# Checklist: applying to the NDIS

## How to use this checklist

This checklist will help you:

- Apply to the NDIS

You can use the links in this checklist to read more about these topics on our website.

If you need more information or support, please [contact us](#):

- visit the [office location](#) page on the NDIS website
- call us on **1800 800 110**
- send us an email at [enquiries@ndis.gov.au](mailto:enquiries@ndis.gov.au)

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## Checklist

### I have contacted:

My [local area coordinator](#) or [early childhood partner to](#) understand the NDIS eligibility requirements and to help me apply,

Or

The NDIS directly on **1800 800 110**. I have been connected to a local area coordinator or early childhood partner or NDIA planner.

I know who my NDIS contact is. They will support me as I interact with the NDIS.

### I meet the eligibility requirements to apply to the NDIS, such as:

[Age](#): I will be younger than 65 on the day I apply.

[Residency](#): I live in Australia

And

I am an Australian citizen, permanent resident or Protected Special Category Visa holder.

[Disability](#) or [early intervention](#): I have a permanent disability that impacts my daily life. Or, getting supports now will mean I need less supports later.

### I have the evidence I need to support my application, like:

I will give my consent for the NDIA to check my Centrelink record for my age and residency.

Or

- Proof of my age – a birth certificate, passport, driver’s license, or proof of age card.
- Proof of residency – an Australian birth certificate, Australian citizenship or naturalisation certificate, or a passport or travel document including a valid visa.

And

- [Evidence of my disability](#) from my treating health professional. My health professional is the most appropriate person to provide evidence of my disability and has treated me for a significant period of time (at least 6 months).
- I know I can talk to my NDIS contact for help with my application or finding the right evidence if I need it.