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## We lead by example

We employ people with disability and make sure they:

- can access secure and sustainable employment opportunities, and
- are respected for their skills.

We also help people with disability develop their careers. You can read more about this in our:

- [NDIA Disability Inclusion Plan 2021-25 \(PDF 2.6MB\)](#)
- [NDIA Disability Inclusion Plan 2022-25 - Easy Read \(PDF 4.8MB\)](#)

## Candidates with disability

If you're a person with disability who wants to make a difference, we want to hear from you.

We want to talk to people with lived experience of disability, or people who care for a person with disability. You represent the community we serve.

We support all our staff with disability. We are a 'Gold Member' of the [Australian Network on Disability \(AND\)](#).

We want you to share your experience with us.

If you join the Agency, our Disability Liaison Officers work with you to make sure you have the equipment and adjustments you need to do your role.

## Disability Confident Recruiter

We're an accredited [Disability Confident Recruiter](#) through our partnership with AND.

This means we make changes to the hiring process for everyone. We provide an excellent experience for all candidates and hire people from a range of groups, including people with disability.

## **Affirmative Measures - Disability Employment**

We want to show the community the value people with disability can bring to any organisation.

This means we have some jobs that are only available to people with disability, or a particular type of disability. We call this Affirmative Measures - Disability employment.

This makes sure people with disability are represented in Australian Public Service (APS) agencies.

You can view [NDIA vacancies for Affirmative Measures](#) positions.

You can read more about [Affirmative Measures for people with disability](#) on the Australian Public Service Commission (APSC) website.

## **RecruitAbility Scheme**

We also take part in the APS RecruitAbility scheme. This means we take people with disability to an advanced stage in the hiring process.

This only happens if the person opts into the RecruitAbility scheme and meets the minimum requirements for the job.

We'll ask if you want to opt into the RecruitAbility scheme in the Diversity section of the online application form.

You must tick the 'opt in' box to join the RecruitAbility scheme. You won't be automatically included by having a disability.

Read more about the RecruitAbility scheme on the [Australian Public Service Commission Recruitability](#) page.

## **Reasonable adjustments**

We provide reasonable adjustments during the hiring process. This includes access, equipment or other practical help.

Please tell us what you need in the application, or contact us.

You can do this by [sending us an email](#) or calling 1300 138 337.

## Employee Network

The Employee Disability Network (EDN) helps employees with disability connect with each other and work collaboratively to create a workplace where employees with disability thrive.

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