

On this page:

[Report for Participant Plan Reassessments](#)

[Progress reporting](#)

As a registered provider, it is important to measure and report on participant outcomes.

Report for Participant Plan Reassessments

Generally, each participant works with the NDIA to reassess their plan every 12 months.

A plan reassessment is an opportunity for participants to look at their progress and set new goals to increase their skills and independence.

Providers may be requested to supply a report to the participant, demonstrating the outcomes achieved. This request should be in line with the terms of the service agreement with the participant. Read our advice for [allied health providers and plan reassessment reports](#).

Early childhood intervention providers working with children younger than 7 who are NDIS participants report on the services and supports they provide at least annually. Your reports will also support the child and family at plan reassessment.

Read more about [early childhood provider reports](#).

Plan funding amounts may change, and in some circumstances reduce over time, as the participant achieves increased social and economic participation.

Progress reporting

Providers may be requested to supply a progress report to the participant, demonstrating the outcomes achieved through their supports.

Generally progress reports should include:

- a summary of supports provided to the participant
- how the support has helped the participant work towards their goals - for example, how their functional ability has changed over the plan period
- whether the participant has been linked to any additional informal, community, or mainstream supports to help them achieve their goals
- barriers encountered during the plan period and the strategies implemented to resolve these
- any risk identified to the participant or others

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- any evidence or other information that may be relevant for the NDIA to consider when determining reasonable and necessary supports
 - justification for any recommendations of additional supports, including details of the proposed outcomes and any risks or impacts on other supports, if relevant.

If you provide supports to children younger than 7, we recommend you visit the [early childhood report writing page](#).

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