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Participants make an important contribution to NDIS improvement projects. To recognise this contribution, the NDIA has a Participant Engagement Payment Policy.

The policy sets out the approved activities, who is eligible for payment, and the amount paid. This includes consideration of out-of-pocket expenses.

The policy applies to:

- participants
- carers
- nominees
- people with a disability

who are invited to take part in specific NDIS improvement activities.

The policy does not cover:

- NDIA employees, contractors, partners or public service employees
- family members of NDIA employees (unless the family member is an NDIS participant)
- employees of a disability organisation
- members of the NDIA Board or Independent Advisory Council.

## Paid activities

Paid activities may include:

- online or in person focus groups
- one on one interviews
- online or in person working groups
- online or in person panels or forums as speakers
- participating in training videos or materials

We will tell participants before the event if it is a paid activity.

## Payments

The NDIS is one of the only government agencies to have a payment policy of this kind.

The payment rates for an individual's time are:

- \$50 per hour for up to 4 hours (pro-rata)
- \$250 per day up to 8 hours.

In some circumstances, participants may receive out-of-pocket expenses to support their contribution. This must be approved prior to the activity.

Expenses might include transport, parking, meals, accessibility equipment or a support person/carer.

All expenses must be reasonable and necessary, and represent value for money.

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