4 February 2022

On 5 February 2022, we will add extra information to the payment run date report.

You can export this report from the myplace provider portal.

Download an example of the new report (CSV 1KB)

If you import this report into your systems to reconcile payments, you will need to update your process to include the new columns in the report.

The columns included in the new report summary will now be:

- Paid On
- Payment Request Number
- Participant NDIS Number
- Participant Name
- Description
- New column: Provider Claim Reference
- New column: File Name
- New column: Item ID
- New column: Item Quantity
- New column: Unit Price
- Amount.

We have included the extra data based on provider feedback.

The myplace portal guides will be updated once the change is live.

If you have any questions about these changes, please email provider.support@ndis.gov.au

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